

**Minutes of the 23rd Annual General Meeting of the  
Association of Church Accountants and Treasurers as a  
virtual meeting facilitated by Zoom.  
Saturday 16th October 2021, 2pm**

<b>1.</b>	<p><b>Welcome and Introductions:</b> Ashley Ellis welcomed all delegates and encouraged questions to be posed using the chat facility and to 'raise' their hand if wish to say anything. Attendees were reminded not to vote if they are not a member.</p> <p><b>Present:</b> The AGM was held as one of the Virtual Conference sessions with approximately 35 members, directors, staff, sponsors and guests in attendance.</p>
<b>2.</b>	<p><b>Apologies for Absence.</b> Roger Pinchbeck, Ursula Fuller, Cyril Wood, Debbie West.</p>
<b>3.</b>	<p><b>To approve the minutes of the meeting held on 12<sup>th</sup> October 2020</b> The minutes of the 22nd Annual General Meeting held on Monday 12th October 2020 were approved as a true record. (show of hands via zoom meeting). There were no matters arising or any questions arising from the minutes from last year.</p>
<b>4.</b>	<p><b>Chairman's Address:</b> The key points of the address included:</p> <ul style="list-style-type: none"> <li>- Acknowledgment of support by, and for, members and staff during the pandemic with the development and evolving of training online. Including the successful first ever virtual Conference.</li> <li>- The deep sadness at the death of John Chastney, Director and Chair of ACAT and the acknowledgment of his expertise and drive to support and develop ACAT. He will be sorely missed.</li> <li>- Many thanks were expressed for the work of the Executive Officer, Ashley Ellis and all the staff.</li> <li>- The numbers of people trained have reached over 900 this year which is a significant increase on the previous year.</li> <li>- The benefits of online training has positively impacted on the financial position as costs have considerably reduced compared to face to face training, resulting in a surplus this year.</li> </ul> <p>It was highlighted that <b>Greyham Dawes'</b> term as Treasurer and Director has come to an end at the AGM. Huge thanks were expressed for all the hard work, commitment and technical know-how that Greyham has brought to ACAT for many years.</p> <p>We are delighted to say that Greyham will be continuing as an advisor to the Board of Trustees.</p> <p>Thanks were also expressed for the work and dedication of <b>Roger Pinchbeck</b> who stood down as a Director this year after many years of commitment to ACAT. Our grateful thanks for all that Roger has given as a Director, trainer and in managing the Helpline.</p> <p>The needs of ACAT's members are at the heart of everything we do, and we remain committed to face to face training, when safe to do so, alongside the developing online presence. We are consistently looking to make our engagement with members as effective as possible.</p>

	<p><b>Questions were invited regarding ACAT and the way forward:</b></p> <p>Responding to a question relating to training in the New Year, it was confirmed that online training will continue, and that face-to-face training would be planned for around March/Easter time. We anticipate that zoom training will continue alongside the face-to-face training to ensure we can offer training opportunities to as many members as possible.</p> <p>We will continue with the usual programme of Basics, Budget and Planning, Accruals Accounting, Gift Aid etc.</p> <p>We are introducing a new course for those who are thinking of becoming a treasurer or have been asked to be a treasurer. Encouragement was given to let the team know if there is any particular training you feel would be helpful and we can look to develop it.</p> <p>The programme for the remainder of this year was outlined and attendees encouraged to regularly look at the website for further details.</p> <p>No further questions were forthcoming.</p>
5.	<p><b>To receive the Annual Report and Accounts for the year ended 31<sup>st</sup> March 2021</b></p> <p>Attendees were encouraged to read the annual report which is available on the ACAT website. Those in attendance accepted the Annual report and accounts.</p>
6.	<p><b>To nominate Directors of ACAT Trustee Company for re-election</b></p> <p>Ashley introduced the nominations for re-election, <b>Catherine Beech</b> and <b>Ursula Fuller</b> with a short precis of their experience.</p> <p>Similarly, <b>Erroll Vassell</b> and <b>Nick Donaldson</b> were introduced as new Directors. Confirmation of their election to the Board was sought.</p> <p>Using a poll facility on zoom, members were able to vote separately for each person standing for re-election and confirmation.</p> <p>Catherine Beech and Ursula Fuller were duly re-elected as Directors to the ACAT Board of Trustees and Errol Vassell and Nick Donaldson were duly elected as Directors to the ACAT Board of Trustees.</p> <p>Thanks were expressed for the time and commitment that these Directors have contributed and will continue to give.</p>
7.	<p><b>Any Other Business which has been notified at least 5 days prior to the day</b></p> <p>No further items for inclusion had been offered.</p>
	<p>At the close of business the meeting then moved onto the <b>Virtual Trade fair</b>.</p> <p>Attendees were invited to 'visit' rooms to talk to sponsors including Liberty Accounts, ECCR, Data Developments and Andrew Silley.</p> <p>Presentations, questions and conversations were ongoing with sponsors and ACAT until the meeting ended at 4pm.</p>

Signed \_\_\_\_\_

Date \_\_\_\_\_